The George Mason University Office of Housing and Residence Life welcomes all qualified candidates to apply for the position of Summer Resident Advisor for summer 2019.

Responsibilities:
The Summer Resident Advisor is a live-in paraprofessional staff member responsible for cultivating a safe and inclusive community experience for all Mason students and intern housing participants occupying University residence halls throughout the summer. The Summer RA will be assigned to one of the residence halls being utilized for the summer intern housing or Mason summer student housing during summer 2019 and will directly report to that community’s Resident Director. Responsibilities for the Summer Resident Advisor position with Housing & Residence Life at Mason include, but are not limited to:

- Contribute to the development of a positive community experience for summer guests through regular interactions and outreach, social and community engagement events, and appropriate enforcement of all policies and expectations outlined in the Residential Student Handbook.
- Participate in the evening, weekend and holiday on-call duty rotation for the assigned residential community provided by the ACUHO-I Resident Director Intern or the Assistant Director of Conference Operations.
- Complete all required community development initiatives, such as resident door decorations, bulletin boards, and community engagement events (programming), by the deadlines provided by the supervising ACUHO-I Resident Director Intern or Assistant Director of Conference Operations.
- Attend bi-weekly meetings with the Housing and Residence Life summer student staff (Wednesdays at 7:30PM).
- Attend regular 1-on-1 supervision meetings with the assigned ACUHO-I Resident Director Intern.
- Assist with all aspects of summer residence hall opening and closing as well as room assignment changes and resident move-in/move-out at the conclusion of each summer session.
- Represent Housing & Residence Life at various summer events including but not limited to new student orientation late-night programming and other prospective and incoming student programs.
- Other duties as assigned by the supervising Resident Director or other members of the Housing and Residence Life professional staff team.

Qualifications:
Candidates must have strong leadership and interpersonal skills, exhibit professionalism, and the ability to work successfully within a team. To be eligible for the Summer Resident Assistant position, students must achieve and maintain a 2.50 cumulative and semester GPA, be in good standing with the University (student conduct, financially, etc.), and complete a background check. Preference will be given to candidates with previous Housing and Residence Life Student Staff and/or individuals with residence hall leadership experience.

Time Commitments:
The Summer Resident Advisor position will begin on May 20, 2019 and end on/by August 12, 2019. The position will require successful candidates to have a flexible schedule in order to accommodate up to 20 hours per week including but not limited to: evening and weekend duty rotation coverage, summer resident community events, and participating in move in/out. With supervisor approval, Summer Resident Advisors may have up to 20 hours of non-Summer Resident Assistant commitments per week (summer classes, internships, etc.). Overnight/extended time away from campus must be approved by the supervisor in advance. If hired as a Summer RA and academic year student staff position, the time commitment would vary to support both positions during training in August.

Compensation:
The Summer Resident Advisor position will include the following:
- On-call/duty requirement will be compensated in the form of on-campus housing accommodation in an assigned residential community.
- A $900 stipend provided throughout the period of employment.

To Apply:
Please apply via the linked OneDrive Form. For full consideration, application materials must be submitted by April 1st, 2019. If you encounter issues applying through the OneDrive Form and/or have any questions about the position descriptions please contact Anthony (Tony) Berardo via email at: aberardo@gmu.edu.